



N.S.S TRAINING COLLEGE

**CHANGANACHERRY
KOTTAYAM, KERALA, PIN 686102
Phone : 0481-2420481**

**Accredited with B Grade by NAAC
(Affiliated to Mahatma Gandhi University, Kottayam)**

Web: www.nsstcchry.org Email : principalnsstrcy@gmail.com

ANNUAL QUALITY ASSESSMENT REPORT (AQAR)

SUBMITTED TO

**NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL**



N.S.S. TRAINING COLLEGE, CHANGANACHERRY
ACCREDITED BY NAAC AT B GRADE (2016)



ANNUAL QUALITY ASSURANCE REPORT OF THE IQAC
FOR THE YEAR 2015-16

IQAC

N.S.S. TRAINING COLLEGE

CHANGANACHERRY, KOTTAYAM DIST.

KERALA- 686102

Email: principalnsstrcy@gmail.com

Website: www.nsstchry.org

PREFACE

N.S.S Training College, Changanacherry was established in July 1954 at Perunnai near Changanacherry in Kottayam District of Kerala State. The college is managed by Nair Service Society one of the pioneering educational agencies of Kerala. The society stands for the upliftment of the Nair community of the state through various service activities. Apart from that, the society fosters the development of all weaker sections of the society through education of its individuals. Our college established by the N.S.S, for moulding teachers who will contribute to the welfare of the society, has a tradition of 62 years. The graceful memory of the founder Bharathakesari Mannathu Padmanabhan, and his vision and work ethics remains as our motivating force and guiding spirit. We feel that it is necessary to keep up with the changes that are taking place in the field of science and technology to facilitate changes in the field of education. So we have tried to uphold our tradition by developing and modifying our strategies from time to time. Over these 62 years of its service, N.S.S. Training College, Changanacherry has become one of the leading and meritorious academic institutions in the State.

The college functions under the Deputy Director of Collegiate Education, Kottayam. The college is included in the list of colleges recognised by the UGC under section 2(f) and 12b of its act of 1956. In December 2015 NAAC Peer team visited and assessed the college for accreditation. The college was awarded with B grade by the NAAC Peer team.

At present the institution gives pre-service training for 50 students in 7 optional subjects namely Malayalam, English, Hindi, Social Science, Mathematics, Natural Science and Physical Science. The facilities provided by the college include well equipped library, laboratories and classrooms. The students are guided and assisted in their respective fields.

N.S.S. TRAINING COLLEGE, CHANGNACHERRY

The Annual Quality Assurance Report (AQAR) of the IQAC

Year of Report: 2015-16

The Internal Quality Assurance Cell (IQAC) consists the Following Members

Sl. No.	Name	Designation
•	Dr. Jagadeeshchandran L.	Assistant Secretary, N.S.S. Colleges' Central Committee
2.	Dr. Kumari. S. Girija	Principal
3.	Dr. Suresh K.J.	Co-ordinator
4.	Dr. Pradeepkumar S.L.	Senior Faculty
5.	Dr. Beena Rani S.	Senior Faculty
6.	Sri. C. Harikumar	Head Master, NSS BHS, Perunna
7.	Sri. N. Sivaprasad	Office Superintendent
8.	Sri. Jalson Jacob	Alumni

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	N S S Training College
1.2 Address Line 1	Perunna P.O.
Address Line 2	Changanacherry
City/Town	Changanacherry
State	Kerala
Pin Code	686102
Institution e-mail address	principalnsstrcy@gmail.com
Contact Nos.	04812420481
Name of the Head of the Institution:	Dr. Kumari S. Girija
Tel. No. with STD Code:	04812401720
Mobile:	9447074031

Name of the IQAC Co-ordinator:

Dr. Suresh K. J.

Mobile:

9447027515

IQAC e-mail address:

principalnsstrcy@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

KLCOTE12448/2015

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/37/05

1.5 Website address:

www.nsstchry.org

Web-link of the AQAR:

<http://www.nsstchry.org/NAAC-Report/IQAC-Report-2012-13.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2005	
2	2 nd Cycle	B		2016	
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

6/7/2005

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2013-14 _____ 27-12-2015 _____ (DD/MM/YYYY)
ii. AQAR _____ 2014-15 _____ 25-03-2016 _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

Education (B.Ed)

1.12 Name of the Affiliating University (*for the Colleges*)

Mahatma Gandhi University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="No"/>		
University with Potential for Excellence	<input type="text" value="No"/>	UGC-CPE	<input type="text" value="No"/>
DST Star Scheme	<input type="text" value="No"/>	UGC-CE	<input type="text" value="No"/>
UGC-Special Assistance Programme	<input type="text" value="✓"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="3"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

College level seminars on various topics by experts, Teaching Aids Exhibition, Community living camp, Field visit

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
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Attached as Appendix I	Attached as Appendix II
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Attached as Appendix III

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	B.Ed			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	One
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Two Year B.Ed course started

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	12	6	6	-	-

2.2 No. of permanent faculty with Ph.D. 5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-		-		-		-			

2.4 No. of Guest and Visiting faculty and Temporary faculty - - -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	3	
Presented papers	2	3	
Resource Persons			1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT Integrated approach

2.7 Total No. of actual teaching days during this academic year 200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 8

2.10 Average percentage of attendance of students 90%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Ed	50	As 2 Year B.Ed Course was started in 2015, final result will come in the next year only; after the 4 th semester.				

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Organised seminars and talks by experts. Continuous and comprehensive evaluation proper feedback mechanism from students to monitor and evaluate teaching –learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	1
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	2		
Technical Staff	-			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivating teachers to take up research and projects, avail fellowship under the Faculty Improvement Programme, complete research work in time

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil		
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals		-	
Non-Peer Review Journals		-	
e-Journals			
Conference proceedings		1	

3.5 Details on Impact factor of publications: Nil

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-			
Minor Projects	-			
Interdisciplinary Projects	-			
Industry sponsored	-			
Projects sponsored by the University/ College	-			
Students research projects <i>(other than compulsory by the University)</i>	-			
Any other(Specify)	-			
Total	-			

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
	-	-	-		-	

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

‘Santhwanam’ - Helping the poor, visiting old age homes, “Pothichor” – Noon meal programme for the poor in the streets

A Coin A Day Programme (ACADP)(to help the families of economically backward students of model schools)

Teacher Empowerment Programme (TEP) (supply of teaching aids to schools in the campus).

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area		-		
Class rooms	7	-	Management	
Laboratories	3	-	-do-	
Seminar Halls	2	-	-do-	
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-		
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		
Others	-	-		

4.2 Computerization of administration and library

Partially computerised. Library books are entered in the OPAC system and books can be searched but the distribution is made manually by entering in the register.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11380	885588	96	31027	11476	916615
Reference Books	3922	301510			3922	310510
e-Books	-	-	-	-	-	-
Journals	19	9390	-		19	9390
e-Journals	-	-				
Digital Database	-	-				
CD & Video	200	42500			200	42500
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	39	15	30	1	1	7	7	10
Added	9	7	-			2		
Total	48	22	30	1	1	9	7	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer and internet facilities are made available in the library, labs, classrooms and office. Students can make use of these facilities.

4.6 Amount spent on maintenance in lakhs:

i) ICT	
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	-
Total :	-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Organises classes and seminars on topics relevant to personality development, life skills, ICT, human rights, women empowerment, counselling etc.

5.2 Efforts made by the institution for tracking the progression

The faculty members maintain a healthy communication with the students passed out in the previous years and inform them about the vacancies in needy institutions. The placement cell of the college provides the list of eligible candidates to to the schools and colleges who wish to select teachers from the campus.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
50	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	2	4		48	96

No	%
48	96

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
163	20	2	28	1	162	31	10	1	9	-	50

Demand ratio

Dropout % Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career corner is set up with journals, magazines and bulletins for enabling students to excel in the competitive examinations.

No. of students beneficiaries

15

5.5 No. of students qualified in these examinations

NET	9	SET/SLET	38	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	1	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

Students are provided necessary personal guidance by the teachers. Expert counsellors are also invited to the college occasionally. A career corner is also functioning in the institution.

No. of students benefitted

8

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	10	2	15

5.8 Details of gender sensitization programmes

Women cell of the college conducts seminars, debates and discussions for gender sensitisation

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	20	171000
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ Nil _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

OUR VISION: VIDYA VINIYOGATHA VIKAS (Progress results from proper application of knowledge)

OUR MISSION: Training the future generations of teachers to act as catalysts in the intellectual, psychological, emotional and social development of the student community

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty members take part in the B.Ed and M.Ed curriculum revision of the university as resource persons.

6.3.2 Teaching and Learning

ICT enabled teaching-learning activities, Co-operative learning and Collaborative learning

6.3.3 Examination and Evaluation

Internal examinations and Model examinations are conducted periodically. Peer observation and evaluation is promoted

6.3.4 Research and Development

Motivates the faculty to take up and complete the research and projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Purchased new books for the library

6.3.6 Human Resource Management

Organises programmes to enrich the students' knowledge and experiences, faculty potentials and appreciate their curricular and co-curricular achievement.

6.3.7 Faculty and Staff recruitment

Permanent faculty is appointed based on UGC norms. Guest faculty is appointed to bridge the gap in arising vacancies until the appointment of permanent faculty.

6.3.8 Industry Interaction / Collaboration

Campus interviews are arranged for campus placement on demand by schools.

6.3.9 Admission of Students

Admission to the course is made on the basis of merit and reservation rules and regulations formulated by the university and the government

6.4 Welfare schemes for

Teaching	No
Non teaching	Yes
Students	Yes

-

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			✓	
Administrative	✓		✓	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Offers financial support and professional expertise to the institution whenever necessary. Gives scholarships to students who perform academically well.

6.12 Activities and support from the Parent – Teacher Association

Provides support and advice for academic and administrative betterment

6.13 Development programmes for support staff

ICT training for the support staff to use computer and internet for administrative purposes

6.14 Initiatives taken by the institution to make the campus eco-friendly

Nature club organises activities on environmental issues like global warming, save energy, campus cleaning and gardening to make the campus eco-friendly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Co-operative learning strategy and ICT integrated approach, field visits, portfolio, reflective journaling, documentary making are mostly used for teaching and learning.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Appendix III

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Santhwanam - and ACADP- A Coin a Day for the Poor,
"Pothichor" (Noon meal programme for the poor in the streets)
TEP - Teacher Empowerment Programme
LEP -Learner Empowerment Programme

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Nature club organises classes and seminars on environmental awareness and celebrates various days like World environment day, population day etc.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Appendix- IV

8. Plans of institution for next year

1. To take up the recommendations and suggestions given by the NAAC peer team for the improvement of the college, during their visit.
2. To strengthen community extension services.
3. To submit project proposals to various funding agencies.

Name: Dr. Suresh K. J.

Name: Dr. Kumari S.Girija

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Contact Nos.	04812420481
Name of the Head of the Institution:	Dr. Kumari S. Girija
Tel. No. with STD Code:	04812401720
Mobile:	9447074031
Name of the IQAC Co-ordinator:	Dr. Suresh K. J.
Mobile:	9447027515

IQAC e-mail address:

principalnsstrcy@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

KLCOTE12448/2015

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/37/05

1.5 Website address:

www.nsstcchry.org

Web-link of the AQAR:

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1.10 Institutional Status

University

State

Central

Deemed

Private

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

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Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

-

2.14 Significant Activities and contributions made by IQAC

College level seminars on various topics by experts, Teaching Aids Exhibition, Community living camp, Field visit

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Attached as Appendix I	Attached as Appendix II

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Attached as Appendix III

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing	Number of programmes added	Number of self-financing	Number of value added / Career
------------------------	--------------------	----------------------------	--------------------------	--------------------------------

	Programmes	during the year	programmes	Oriented programmes
PhD				
PG				
UG	B.Ed			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	One
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni - Parents - Employers - Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Two Year B.Ed course started

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
12	6	6	-	-

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-		-		-		-			

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	-
---	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	3	
Presented papers	2	3	
Resource Persons			1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT Integrated approach

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

8		
---	--	--

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Ed	50	As 2 Year B.Ed Course was started in 2015, final result will come in the next year only; after the 4 th semester.				

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Organised seminars and talks by experts. Continuous and comprehensive evaluation proper feedback mechanism from students to monitor and evaluate teaching –learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	1
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14	2		
Technical Staff	-			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Motivating teachers to take up research and projects, avail fellowship under the Faculty Improvement Programme, complete research work in time

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil		
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals		-	
Non-Peer Review Journals		-	
e-Journals			
Conference proceedings		1	

3.5 Details on Impact factor of publications: Nil

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-			
Minor Projects	-			
Interdisciplinary Projects	-			
Industry sponsored	-			
Projects sponsored by the University/ College	-			
Students research projects <i>(other than compulsory by the University)</i>	-			
Any other(Specify)	-			
Total	-			

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
	-	-	-		-	

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

‘Santhwanam’ - Helping the poor, visiting old age homes, “Pothichor” – Noon meal programme for the poor in the streets

A Coin A Day Programme (ACADP)(to help the families of economically backward students of model schools)

Teacher Empowerment Programme (TEP) (supply of teaching aids to schools in the campus).

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area		-		
Class rooms	7	-	Management	
Laboratories	3	-	-do-	
Seminar Halls	2	-	-do-	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-		
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		
Others	-	-		

4.2 Computerization of administration and library

Partially computerised. Library books are entered in the OPAC system and books can be searched but the distribution is made manually by entering in the register.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11380	885588	96	31027	11476	916615
Reference Books	3922	301510			3922	310510
e-Books	-	-	-	-	-	-
Journals	19	9390	-		19	9390
e-Journals	-	-				
Digital Database	-	-				
CD & Video	200	42500			200	42500
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	39	15	30	1	1	7	7	10
Added	9	7	-			2		
Total	48	22	30	1	1	9	7	10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer and internet facilities are made available in the library, labs, classrooms and office. Students can make use of these facilities.

4.6 Amount spent on maintenance in lakhs:

i) ICT	-
ii) Campus Infrastructure and facilities	-
iii) Equipments	-
iv) Others	-
Total :	-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Organises classes and seminars on topics relevant to personality development, life skills, ICT, human rights, women empowerment, counselling etc.

5.2 Efforts made by the institution for tracking the progression

The faculty members maintain a healthy communication with the students passed out in the previous years and inform them about the vacancies in needy institutions. The placement cell of the college provides the list of eligible candidates to the schools and colleges who wish to select teachers from the campus.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
50	-	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	2	4		48	96

No	%
48	96

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
163	20	2	28	1	162	31	10	1	9	-	50

Demand ratio

Dropout % Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career corner is set up with journals, magazines and bulletins for enabling students to excel in the competitive examinations.

No. of students beneficiaries

15

5.5 No. of students qualified in these examinations

NET	<input type="text" value="9"/>	SET/SLET	<input type="text" value="38"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="1"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

Students are provided necessary personal guidance by the teachers. Expert counsellors are also invited to the college occasionally. A career corner is also functioning in the institution.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	10	2	15

5.8 Details of gender sensitization programmes

Women cell of the college conducts seminars, debates and discussions for gender sensitisation

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	20	171000
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

OUR VISION: VIDYA VINIYOGATHA VIKAS (Progress results from proper application of knowledge)

OUR MISSION: Training the future generations of teachers to act as catalysts in the intellectual, psychological, emotional and social development of the student community

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Faculty members take part in the B.Ed and M.Ed curriculum revision of the university as resource persons.

6.3.2 Teaching and Learning

ICT enabled teaching-learning activities, Co-operative learning and Collaborative learning

6.3.3 Examination and Evaluation

Internal examinations and Model examinations are conducted periodically. Peer observation and evaluation is promoted

6.3.4 Research and Development

Motivates the faculty to take up and complete the research and projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Purchased new books for the library

6.3.6 Human Resource Management

Organises programmes to enrich the students' knowledge and experiences, faculty potentials and appreciate their curricular and co-curricular achievement.

6.3.7 Faculty and Staff recruitment

Permanent faculty is appointed based on UGC norms. Guest faculty is appointed to bridge the gap in arising vacancies until the appointment of permanent faculty.

6.3.8 Industry Interaction / Collaboration

Campus interviews are arranged for campus placement on demand by schools.

6.3.9 Admission of Students

Admission to the course is made on the basis of merit and reservation rules and regulations formulated by the university and the government

6.4 Welfare schemes for

Teaching	No
Non teaching	Yes
Students	Yes

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			✓	
Administrative	✓		✓	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Offers financial support and professional expertise to the institution whenever necessary.Gives scholarships to students who perform academically well.

6.12 Activities and support from the Parent – Teacher Association

Provides support and advice for academic and administrative betterment

6.13 Development programmes for support staff

ICT training for the support staff to use computer and internet for administrative purposes

6.14 Initiatives taken by the institution to make the campus eco-friendly

Nature club organises activities on environmental issues like global warming, save energy, campus cleaning and gardening to make the campus eco-friendly

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Co-operative learning strategy and ICT integrated approach, field visits, portfolio, reflective journaling, documentary making are mostly used for teaching and learning.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Appendix III

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Santhwanam - and ACADP- A Coin a Day for the Poor,
"Pothichor" (Noon meal programme for the poor in the streets)
TEP - Teacher Empowerment Programme
LEP -Learner Empowerment Programme

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Nature club organises classes and seminars on environmental awareness and celebrates various days like World environment day, population day etc.

7.5 Whether environmental audit was conducted? Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Appendix- IV

8. Plans of institution for next year

1. To take up the recommendations and suggestions given by the NAAC peer team for the improvement of the college, during their visit.
2. To strengthen community extension services.
3. To submit project proposals to various funding agencies.

Name: Dr. Suresh K. J.

Name: Dr. Kumari S.Girija

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Dr. KUMARI S GIRIJA
Principal
NSS Training College
Changanacherry



Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

APPENDIX I
N.S.S. TRAINING COLLEGE, CHANGANACHERRY
PLAN OF ACTION FOR THE ACADEMIC YEAR 2015-16

The IQAC of the college took up the following plan of action for quality enhancement for the academic year 2015-16.

1. To complete the NAAC reaccreditation process of the college at the earliest as per the action plan.
2. To enhance community extension services.
3. To submit project proposals to various funding agencies.
4. Provide better personal and career guidance service to student teachers.
5. To make use of the help of the Alumni and PTA to the best extent in the NAAC reaccreditation process of the college.

APPENDIX II
N.S.S. TRAINING COLLEGE, CHANGANACHERRY
ACADEMIC CALENDAR FOR THE YEAR: 2015-2016

Sl. No	Events	Dates
1.	College re-opens after summer vacation	01/06/2015
2.	World Environment Day	05/06/2015
3.	Id ul Fitr	18/07/2015
4.	Karkkadaka Vav	14/08/2015
5.	Independence Day	15/08/2015
6.	Onam Celebration	21/08/2015
7.	College closes for Onam vacation	21/08/2015
8.	College reopens after Onam vacation	31/08/2015
9.	Teachers Day	05/09/2015
10.	Sreenarayana Guru Samadhi	21/09/2015
11.	Bakrid	24/09/2015
12.	Gandhi Jayanthi	02/10/2015
13.	Mahanavami	22/10/2015
14.	Vijayadasami	23/10/2015
15.	Muharam	24/10/2015
16.	Deepavali	10/11/2015
17.	World Aids Day	01/12/2015
18.	Human Rights Day	10/12/2015
19.	X'mas Day celebration	23/12/2015
20.	College closes for X'mas vacation	23/12/2015
21.	Mannam Jayanthi	02/01/2016

22.	College reopens after X'mas vacation	05/01/2016
23.	Republic Day	26/01/2016
24.	Mannam Samadhi	25/02/2016
25.	Science Day Observation	29/02/2016
26.	Sivarathri	07/03/2016
27.	International Women's Day	09/03/2016
28.	Maundy Thursday	24/03/2016
29.	Good Friday	25/03/2016
30.	College closes for summer vacation	31/03/2016

APPENDIX III
N.S.S. TRAINING COLLEGE, CHANGANACHERRY
ACTION TAKEN REPORT FOR THE YEAR 2015-16

As per the action plan decided in the IQAC meeting of the college the following actions were taken for quality enhancement during the academic year 2015-16.

1. The NAAC reaccreditation process of the college was completed by December 2015. The NAAC peer team visited the college in December 2015 and the college has been reaccredited with B Grade with a CGPA score 2.81.
2. A new community extension programme named “Pothichor” – Noon meal for the poor in the street was initiated.
3. Two faculty members submitted minor research projects to UGC.
4. Career corner was strengthened and campus placement was arranged.
5. Necessary arrangements were made to collaborate with the Alumni and PTA regarding the reaccreditation process of the college.

APPENDIX IV
N.S.S TRAINING COLLEGE, CHANGANACHERRY
ACTIVITIES CONDUCTED IN THE ACADEMIC YEAR: 2015-2016

Sl. No	Events	Dates
1.	College re-opened after Summer vacation Commencement of II Semester	02/06/2015
2.	Commencement of discussion lesson	03/06/2015
3.	Inauguration of Psychology Association	04/06/2015
4.	World Environment Day celebration	05/06/2015
5.	Distribution of Teaching Learning materials to School children	15/06/2015
6.	Inauguration of Film Club	16/06/2015
7.	Arts Festival	24 th & 25 th /06/2015
8.	Induction of 2015 -17 Batch	01/07/2015
9.	1st Semester Model Examination started	06/07/2015
10.	1 st Semester Model Examination ended	10/07/2015
11.	Commencement of Class for Two Year Batch(2015-17)	15/07/2015
12.	Ist Semester University Examination started(2014-15 Batch)	22/07/2015
13.	Ist Semester University Examination ended (2014-15 Batch)	05/08/2015
14.	Discussion Lessons started	06/08/2015
15.	Demonstration classes started	12/08/2015
16.	Independence Day	15/08/2015
17.	Criticism classes started	19/08/2015

18.	Onam Celebration/ College closed for Onam vacation	21/08/2015
19.	College reopened after Onam vacation	31/08/2015
20.	Teachers Day	05/09/2015
21.	Seminar by Psychology Association	08/09/2015
22.	Microteaching started (2015-17 Batch)	09/09/2015
23.	Teaching practice started (2014 – 15 Batch)	16/09/2015
24.	Internal Exam for 2015-17 Batch	28/09/2015
25.	Gandhi Jayanthi	02/10/2015
26.	Class on Portfolio	07/10/2015
27.	Class on Yoga	27/10/2015
28.	Lecture Demonstration on Drama & Theatre	31/10/2015
29.	Teaching Practice ended	13/11/2015
30.	World Aids Day	01/12/2015
31.	Blood group Determination Camp	02/12/2015
32.	Ist Semester University Examination Started (2015-17 Batch)	02/12/2015
33.	Conducted Memory Assessment Test for High School Students	03/12/2015
34.	Merit Day	04/12/2015
35.	Human Rights Day Celebration	11/12/2015
36.	Ist Semester University Examination Ends (2015-17 Batch)	11/12/2015
37.	Mathematics Day Celebration	16/12/2015
38.	X'mas Day Celebration	17/12/2015
39.	NAAC Peer Team Visit	28, 29 & 30/12/2015

40.	Talk on Women Empowerment	13/01/2016
41.	2 nd Semester Model Examination started	20/01/2016
42.	2 nd Semester Model Examination ended	22/01/2016
43.	IInd Semester University Examination Starts (2014-15 Batch)	27/01/2016
44.	IInd Semester University Examination Ends (2014-15 Batch)	29/01/2016
45.	Nature Camp	3,4 & 5/02/2016
46.	2 nd Semester Model Examination started (2015-17 Batch)	18/03/2016
47.	2 nd Semester Model Examination ended (2015-17 Batch)	23/03/2016
48.	College Sports Meet	31/03/2016
49.	College Closed for summer vacation	31/03/2016

